

SEWP Ordering Instructions

SEWP Contract Number

FEIN: 52-2344133
DUNS: 051237027
Cage Code: 1VXF6
Terms: NET 30 Days
Delivery: 30 Days ARO
Contract Term: 5/01/2007 – 4/30/2014

Remit Check Transactions

FedStore Corporation
1 Research Court, Suite 450
Rockville, Maryland 20850-6252

Remit EFT Transactions

FedStore Corporation
c/o Commerce Bank, N.A.
ABA: 054001725
Account: 3980162931

We Accept Purchase Cards

FedStore makes it easy to use your purchase card. We provide level 3 reporting on all purchases—the most comprehensive reporting available.

Please visit us at www.fedstore.com or call toll free at 877.918.4412 or email to sales@fedstore.com

*Ordering information is available on NASA's SEWP website at www.sewp.nasa.gov. Information provided on NASA's site supercedes all other SEWP information.

How to Order* from FedStore SEWP IV

Contract Number: **NNG07DA43B**

1 END USER OR CONTRACTING OFFICER

- Creates a Delivery Order Citing:

NASA SEWP Contract Number: **NNG07DA43B**

Prime Vendor: **FedStore Corporation**

IT Tracking Number (VA Only)

- Sends Order to NASA SEWP BOWL:



Fax orders and completed forms to 301.286.0317



Send orders and completed forms to:



Email PDF or image files to sewporders@sewp.nasa.gov

SEWP Program Office (BOWL)
NASA Goddard Space Flight Center
Mailstop 720.4
Greenbelt, Maryland 20771
T 301.286.1478

2 NASA SEWP BOWL

- Verifies Your Order
- Forwards Your Valid Order to FedStore

3 FEDSTORE

- Processes Your Order
- Forwards Assignment of Claims Document(s) for Signature
- Delivers Your Equipment & Services
- Invoices Your Agency

NOTE: All orders should be accompanied by the SEWP cover sheet provided on the next page.



1 Research Court, Suite 450 Rockville, Maryland 20850-6252
T 877.918.4412 **F** 877.887.9665 www.fedstore.com